

Your business name

Your street address
Your city
Your country

INVOICE

SAMPLE-001

Issued Aug 13, 2026
Due Aug 28, 2026

BILL TO

500 Technology Drive
San Jose, CA 95110
United States

PO NUMBER

P0-2026-330

CURRENCY

USD

DESCRIPTION	QTY	PRICE	TOTAL
Development work, week of the 3rd (hours)	32	\$85.00	\$2,720.00
Development work, week of the 10th (hours)	28	\$85.00	\$2,380.00
Project management (hours)	6	\$95.00	\$570.00
Subtotal			\$5,670.00
Total Due			\$5,670.00

Net 15. Hours are billed per the attached timesheet. A late fee of 1.5% per month applies after the due date.