

Your business name

Your street address
Your city
Your country

INVOICE

SAMPLE-001

Issued Aug 13, 2026
Due Sep 12, 2026

BILL TO
45 Trade Center Road
Miami, FL 33131
United States

PO NUMBER
PI-2026-0091
CURRENCY
USD

DESCRIPTION	QTY	PRICE	TOTAL
Product A, per unit	100	\$45.00	\$4,500.00
Product B, per unit	50	\$78.00	\$3,900.00
Freight and handling	1	\$320.00	\$320.00
Subtotal			\$8,720.00
Total Due			\$8,720.00

Proforma invoice for advance payment. This is not a demand for payment or a tax invoice. Goods ship on cleared funds. Valid for 30 days from the issue date.